

Site Name: \_\_\_\_\_

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### **ITERS Interview Questions**

#### **Item 1:**

A. Can the ventilation in your room be controlled? (7.2)

B. *If yes, ask:* How is this done? (7.2)

#### **Item 2:**

A. Do you use any other toys or materials in addition to what I observe? (5.4. 7.3)

C. *If yes, ask:* Where are they stored? Could you please show me? (5.4. 7.3)

D. *If cots or mats are not visible during the observation, ask:* Where are the children's cots or mats stored? (7.1)

#### **Item 4:**

A. *If cots or mats are not visible during the observation, and the information needed was not acquired during questioning for Item 2, ask:* Where are the children's cots or mats stored? Could you please show me? (5.1)

#### **Item 5:**

A. Do you add to or change what is displayed for children, such as the pictures and posters on the wall? (7.3)

B. *If yes, ask:* About how often? (7.3)

#### **Item 6:**

If neither greeting nor departing are observed, ask:

A. Can you describe what happens when children arrive and leave?

*Follow up with more specific questions if needed, such as:*

A. Do parents usually bring the children into the room? (1.3, 3.3)

B. What is done to prepare for children leaving? (3.2, 5.1)

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**C.** If a child has difficulty letting his or her parent leave or leaving the center at the end of the day, how is this handled? (5.2)

**D.** Do parents ever spend time visiting at drop-off and pick-up times? (7.1)

**E.** Is it possible for you to talk to parents at pick-up times? (7.2)

**F.** If yes, ask: What sort of things are discussed? (7.2)

**G.** Is a written record of each infant's day given to parents? (7.3)

**H.** If yes, ask: May I see an example? (7.3)

### **Item 7**

**A.** What do you do if parents provide insufficient food for their children or if the food they provide does not meet the children's needs? (1.2, 3.2)

**B.** What do you do if children have food allergies? (1.5, 3.5)

**C.** Do you have a chance to talk with parents about their child's nutrition? (7.2)

**D.** If yes, ask: What sort of issues do you discuss? (7.2)

### **Item 8**

*If nap is not observed, ask:* Since I was not here to see naptime, how is nap handled?

More specific questions could then be asked:

**A.** Where do the children sleep? How are the cots/mats arranged? (1.1)

**B.** Who supervises naptime? How is supervision handled? (1.2)

**C.** What do you do if a child is tired before naptime? (5.2)

**D.** What do you do if a child wakes up very early from nap? (7.2)

### **Item 10:**

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- A. Is smoking allowed in the child care areas, either indoors or outdoors? (1.2)
- B. Are extra clothes available for the children, in case they are needed? (3.3)
- C. Do you make any health-related information available to the parents? (7.3)
- D. If yes, ask: Can you give me some examples? (7.3)

**Item 11:**

- A. What provisions do you have for handling emergencies? (3.3)

***Specific follow-up questions may be needed, such as:***

- A. How would you handle an emergency?
- B. Do you (or anyone else who works in the home) have training in first aid appropriate for all age groups enrolled, including management of a blocked airway (choke-saving) and rescue breathing?
- C. Is there a first aid kit available for you to use?
- D. Can you please show it to me?
- E. Is there a telephone accessible you would use to call for help in an emergency?

**Item 14:**

- A. Do you add to or change the books that are put out for the children to use? (7.3)
- B. If yes, ask: How often do you do this? What kinds of books are added? (7.3)

**Item 15:**

- A. Do you have any additional fine motor materials that you use with the children? (7.1)
- B. If yes, ask: Could you please show these to me? (7.1)

**Item 16:**

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**A.** Are any areas used by this group for active physical play, including space indoors and outdoors? (1.1, 3.1, 3.2, 5.1)

**B.** If yes, and not observed, ask: Could you please show me these areas? How often are they used and for about how long? (1.1, 3.1, 3.2, 5.1)

**Item 17:**

**A.** Are art materials used with the children? (1.2, 3.2)

**B.** If yes, ask: What materials are used? May I see the art supplies? Are edible materials ever used for art? (1.2, 3.2)

**C.** How often are art materials used with the children? (3.1, 5.1)

**D.** How do you choose what art materials to offer the children? (7.1)

**Item 18:**

**A.** Do you use any music with the children? (3.2, 5.3)

**B.** If yes, ask: How is this handled? How often is this done? (3.2, 5.3)

**C.** Do you have any other musical toys or instruments that the children can use? Could you please show me? When are they used? (7.1)

**D.** What types of music are used with the children? Can you give me some examples? (7.2)

**Item 21:**

**A.** Do the children ever use sand or water? (1.1)

**B.** If yes, ask: How often this is done? (3.1, 5.1, 7.1)

**C.** How often is sand or water play provided? (3.1, 5.1, 7.1)

**D.** Are any toys used for the sand and water play? (3.3, 5.2)

**E.** Could you please describe or show them to me? (3.3, 5.2)

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F. Are there any other activities or materials used with sand or water in addition to what I saw today? (7.2)

G. Could you tell me about them? (7.2)

- 1.
- 2.
- 3.

**Item 22:**

A. How often are children taken outdoors? (5.1)

B. Could you please describe any experiences they have with nature when they are taken outdoors? (5.1)

**Item 23:**

A. Are TV, video, computer, or other audiovisual materials used with the children? (1.1, 3.1, 5.1, 7.1)

B. If yes, ask: How are they used? (1.1, 3.1, 5.1, 7.1)

C. How do you choose the materials? (1.1, 3.1, 5.1, 7.1)

D. Are other activities accessible to the children while the TV or videos are used? (1.2)

E. How often are TV, video, or computers used with the children (3.3)?

F. For what length of time are these available? (3.3)

G. How do you supervise when children watch TV or use the computer? (5.3)

H. Do any of the materials encourage active involvement by the children? (7.1)

I. Please give some examples.

- 1.
- 2.

J. Do you use TV, video, and computer materials that relate to classroom topics or other things that the children are interested in? Please explain. (7.2)

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**Item 24:**

- A. Are any activities used to help children become aware of diversity? (7.2)
- B. Please give some examples.
  - 1.
  - 2.

**Item 28:**

- A. Do you ever find it necessary to use discipline? (1.1)
- B. Please describe what methods you use. (1.1)
- C. What do you do if you have a child whose behavior is extremely difficult to handle? (7.3)
- C. Do you ever ask for help from others? (7.3)
- D. If yes, ask: Can you give some examples of who might be asked? (7.3)
  - 1.
  - 2.

**Item 29:**

- A. What do you do if a toddler seems tired before naptime or hungry before mealtime?
- B. Is flexibility possible in nap or meal times?
- C. If yes, ask: How would that be handled/

**Item 30:**

- A. Do you have any additional play materials for children to use? (7.2)
- B. If yes, ask: How often do you change the materials? (7.2)

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**Item 32:**

- A. Could you describe how you try to meet the needs of the children with disabilities in your group?
- B. Do you have any information from assessments on the children? (1.1, 1.3)
- C. If yes, ask: How is it used? (1.1, 3.1)
- D. Do you need to do anything special to meet the needs of the children? (1.2, 3.2, 5.2)
- E. If yes, ask: Please describe what you do. (1.2, 3.2, 5.2)
- F. Are you and the children's parents involved in helping to decide how to meet the children's needs? (1.3, 3.3, 5.3)
- G. If yes, ask: Please describe. (1.3, 3.3, 5.3)
- H. How are intervention services such as therapy handled? (5.1, 7.1)
- I. Are you involved in the children's assessments or in the development of intervention plans?(7.3)
- J. If yes, ask: What is your role? (7.3)

**Item 33:**

- A. Is any written information about the program given to parents? (1.1, 3.1, 5.2)
- B. What is included in this information? (1.1, 3.1, 5.2)
- C. Are there any ways that parents can be involved in their child's program? (1.2, 3.3, 5.4)
- D. Please give some examples.
  - 1.
  - 2.
- E. Do you and the parents share information about the children? (3.2, 5.3)
- F. How is this done? (3.2, 5.3)
- G. About how often? (3.2, 5.3)

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- H. What is your relationship with the parents usually like? (3.4)
- I. Are parents able to visit before their child is enrolled? (5.1)
- J. If yes, ask: How is this handled? (5.1)
- K. Do parents take part in evaluating the program? (7.1)
- L. If yes, ask: How is this done? (7.1)
- M. About how often? (7.1)
- N. What do you do when parents seem to be having difficulties?
- O. If answer is incomplete, ask: Do you refer them to other professionals for help? (7.2)
- P. Do parents take part in making decisions about the program?
- Q. How is this handled?

**Item 34:**

- A. Do you get time off during the day when you can be away from the children? (1.2, 3.4, 5.3)
- B. If yes, ask: When does this happen? (1.2, 3.4, 5.3)
- C. Where you usually store your belongings, such as your coat or purse? How does this work out? (3.3, 5.2)

**Item 35:**

- A. Do you have access to a telephone? (1.1, 3.1)
- B. If yes, ask: Can you show me?
- C. Do you have access to any file and storage space? (1.2, 3.2, 5.1)
- D. If yes, ask: Please describe. (1.2, 3.2, 5.1)
- E. Is there any space you can use for parent/teacher conferences or for adult group meetings when the children are present? (1.3, 3.3, 5.3, 7.2)



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F. Please describe. (1.3, 3.3, 5.3, 7.2)

G. Is there an office for the program? (5.2, 7.1)

H. Please describe. (5.2, 7.1)

**Item 36:**

A. Do you have a chance to share information about the children with the other staff members who work with your group? (1.1, 3.1, 5.1)

B. When and how often does this happen? (1.1, 3.1, 5.1)

C. What kinds of things do you talk about? (1.1, 3.1, 5.1)

D. Do you have any planning time with your co-teacher(s)? About how often? (7.1)

E. How do you and your co-teacher(s) decide what each of you will do? (7.2)

F. Does the program ever organize events that you and other staff participate in together? (7.3)

G. Could you give me some examples? (7.3)

- 1.
- 2.

**Item 37:**

A. How many staff members work with this group every day? (1.1, 3.1, 5.1)

B. Who are the main staff members working with this group? (1.1, 3.1, 5.1)

C. How are children assigned to groups? (1.2, 3.2, 5.2)

D. How often are children moved to another group? (1.2, 3.2, 5.2)

E. How is the transition to a new group handled? (1.3, 3.3, 5.3)

F. How frequently are substitutes needed? (1.4, 3.4, 5.4, 7.3)

G. Who are the substitutes for staff? (1.4, 3.4, 5.4, 7.3)

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H. How are they prepared to be substitutes? (1.4, 3.4, 5.4, 7.3)

I. May a child stay with the same staff or group for more than a year? (7.2)

**Item 38:**

A. Is your work supervised in any way? (1.1, 3.1, 5.1, 5.2)

B. How is this done? (1.1, 3.1, 5.1, 5.2)

C. Are you ever given any feedback about your performance? (1.2, 3.2, 5.2, 7.3)

D. How is this handled? (1.2, 3.2, 5.2, 7.3)

E. How often? (1.2, 3.2, 5.2, 7.3)

F. If improvement is needed, how is this handled? (5.4)

G. Do you ever take part in self-evaluation? (7.1)

**Item 39:**

A. Is any training provided to staff? (1.1, 3.1, 3.2, 5.1, 5.2)

B. Please describe this training. (1.1, 3.1, 3.2, 5.1, 5.2)

C. What is done with new staff? (1.1, 3.1, 3.2, 5.1, 5.2)

D. Do you ever have staff meeting? (1.2, 3.3, 5.3)

E. About how often? (1.2, 3.3, 5.3)

F. What is usually handled at these meetings? (1.2, 3.3, 5.3)

G. Are there any resources on-site that you can use for new ideas? What is included?  
(5.4, 7.2)

H. Is there any support provided so you can attend conferences or courses? (7.1)

I. Please describe what is available. (7.1)

1.

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2.

**J.** Are there any requirements for staff with less than an AA degree to continue their formal education? (7.3)

**K.** Please describe the requirements. (7.3)

1.

2.